SPIKES	BREAKING BAD NEWS
S ETTING	 Find a quiet location; private if possible Invite the important people to be present Have tissues and enough chairs
ERCEPTION Determine what the patient knows already	 "Tell me what you understand about your illness." "What have the other doctors told you about your illness?" Look for knowledge and emotional information as the patient responds.
NVITATION Clarify information preferences	 "Would it be okay for me to discuss the results of your tests with you now?" "How do you prefer to discuss medical information in your family?" "Some people prefer a global picture of what is happening and others like all the details. What do you prefer?"
NOWLEDGE Give the information	 Give a warning "I have something serious we need to discuss." Avoid medical jargon. Say it simply and stop. (e.g., "Your cancer has spread to your liver. It is getting worse despite our treatments."
E MPATHY Respond to emotion	 Wait quietly for the patient. "I know this is not what you expected to hear today." "This is very difficult news."
S UMMARY Next steps and follow up plan	 "We've talked about a lot of things today. Can you please tell me what you understand?" "Let's set up a follow up appointment."

GOALS OF CARE DOCUMENTATION KEY ELEMENTS		
PARTICIPANTS	Who was present?	
DECISIONALITY	Does patient have decision-making capacity? If not, who is making decisions and with what legal authority?	
ADVANCE DIRECTIVES	Is document present? Location? Who is POAHC? Preferences?	
GOALS OF CARE	What was discussed? Treatment options? Prognosis? What was decided?	
CODE STATUS	Choice and rationale	
PLAN	What are next steps? Follow up meeting date?	
	Aurora Health Care, 2015	